

Health Forms Checklist

New and returning families please review the checklist below. Click the highlighted links to download, print and submit each completed form required **by August 21, 2017**.

NEW STUDENTS

- Health Inventory Form** [\[DOWNLOAD\]](#)
- Immunization Certificate** [\[DOWNLOAD\]](#)
- Emergency Form** [\[DOWNLOAD\]](#)
A new emergency form must be completed each school year in case of an emergency or illness. Notify the office of any changes during the school year.
- Medication Administration Authorization Form** [\[DOWNLOAD\]](#)
This form must be completed by your child's physician if your child requires any medication during the school day, this including sunscreen, bug spray, all prescriptions, homeopathic and over-the-counter medication. *Parents of nursery students please see Basic Care Item Form if your child requires sunscreen, lip balm, bug spray, lotion, and diaper rash cream.*
- Basic Care Item Use Policy Form** [\[DOWNLOAD\]](#)
This form must be completed for Nursery students only if your child requires sunscreen, lip balm, bug spray, lotion, and diaper rash cream.
- Special Health Care Action Plans**
An Action Plan completed by physician is required for any student with special health care needs. Download templates for [Asthma](#), [Allergy](#), [Seizure](#), and [Diabetes Medical Management](#). Other special health care action plans must be provided by the physician.

RETURNING STUDENTS

- Returning Students Immunization Records** [RECORD PROVIDED BY DOCTOR]
Required records of all new immunizations must be submitted. A prescription slip from your doctor is acceptable.
- Emergency Form** [\[DOWNLOAD\]](#)
A new emergency form must be completed each school year in case of an emergency or illness. Notify the office of any changes during the school year.
- Medication Administration Authorization Form** [\[DOWNLOAD\]](#)
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Please return all required forms to the front desk by August 21, email at reception@twsb.org, fax at 410-664-4221, or in person.

State and City mandates require medical and emergency forms to be on file in the school office before your child may attend school. The Department of Health and Mental Hygiene states that *children must be suspended if their records are not in compliance by the first day of school*. Thank you for complying with these regulations!

Questions? Email or phone the office at 410-367-6808 or reception@twsb.org.