

Job Description: Ecoliteracy & Forest Aftercare Teacher

Full Time Position: applicants interested in portions of the job only can apply as part-time

General Description of Post: This position has administrative and teaching responsibilities. The primary role is to lead the outdoor education, forest aftercare program, and sustainability efforts of our school by bringing and implementing modern ecoliteracy & sustainability practices into the school program, curriculum, and facility management.

The Ecoliteracy and Forest Aftercare Teacher works principally within Goals C and D of the 2012-2017 Strategic Plan.

Goal C. Refine, mature and deliver a classroom program which is consistent, high-quality and accessible; guided by AWSNA & WECAN principles.

Goal D. Ensure the School infrastructure requirements originate from programmatic needs, and are informed by financial, business and other considerations.

Authority: The Ecoliteracy & Sustainability Teacher has the authority to:

- Carryout the responsibilities of the position as described below.
- Inform the Executive Director and/or Academic Director of problems and issues which may interfere with the ability to carry out the responsibilities below.
- Make operational and programmatic recommendations designed to improve sustainable working practices.
- Coordinate the Forest Aftercare program

Responsibility: Key areas of responsibility are:

1. Curriculum and program

- a. Work collaboratively with the faculty to integrate ecoliteracy into new and existing academic programs.
- b. Develop and deliver inspiring developmentally appropriate weekly *Nature Study* and *Games* lessons to grades 1 to 5.
- c. Report writing as required.
- d. When available, accompany class teachers on field trips that have an environmental component.

2. Forest Aftercare

- a. Coordinate and be lead staff member of the Forest Aftercare program: oversee program, staffing, billing, and parent communications.
- b. Work collaboratively alongside Aftercare Assistants to ensure the delivery of a high quality Forest Aftercare program.

3. School facilities

- a. Gardening & Animal Husbandry: Oversee the development and maintenance of the school garden. Develop and oversee the implementation of procedures that allow students to care for the school's hens and honeybees.
- b. Waste Management: Keep current procedures and guidelines for the school's management of compostable and recyclable waste that involves the student body. Work with school community to promote and implement best sustainable practices for events.

- c. Work with the Executive Director and Playground & Recess Committee to oversee implementation of schoolyard/recess plans
- d. With the Development Manager, develop relevant volunteering opportunities for our parents (e.g. garden work)
- e. Manage the Green Fund and work with Development Teacher to research fundraising and grant opportunities that apply to ecoliteracy and sustainability practices.

4. Outreach and communications

- a. Partner with local environmental and other organizations to create engaging opportunities for WSB students.
- b. Maintain MAEOE Green School requirements. (Next application will be due April 2018.)
- c. Maintain the *Green Dragon Bytes* blog (www.sustainablewaldorf.com) with relevant, engaging, and informative content.
- d. Develop and implement various educational presentations that center on ecoliteracy & sustainability issues (e.g. adult education workshops).
- e. Participate in conferences and public speaking events to maintain our efforts to be a leader in nature-based and sustainability education.
- f. Provide Communications Teacher with weekly “Green News” snippets for NewsBytes.
- g. Provide Outreach Director and Admissions Manager with promotional material as it relates to green school practices.

Be an ambassador for the school. Providing clear information and a positive presence. Carry out any other duties as required.

Accountability (supported by and reports to) the Executive Director and Academic Director. Attends Full Faculty and Departmental Meetings as appropriate.

Personal qualities, knowledge, and skills needed:

- Required: Bachelors degree with min 2 years relevant experience teaching students of various age groups with a demonstrated record of success.
- Required: Ability, interest, and experience being and teaching outdoors in all weather conditions.
- Required: Demonstrated passion for sustainable living, environmental issues, and nature-based education. Interested in continued self-education in relevant topics.
- Required: Strong ability to work on one’s own initiative as well as in a collaborative environment.
- Required: Strong interpersonal and consensus building skills; good verbal skills; creative thinker and problem solver; computer literate; ability to work with and manage a flexible schedule.
- Highly desirable: Experience and knowledge of Waldorf Education.
- Highly desirable: Administrative experience with program management.
- Highly desirable: Practical skill set. Comfortable working with tools.

Nondiscrimination statement

The Waldorf School of Baltimore does not discriminate on the basis of sex, race, color, religion, sexual orientation, or national or ethnic origin in the administration of its educational program, admission policies, financial aid policies, employment practices and other school-administered programs.